

Public Document Pack



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5 December 2017

Dear Councillor

GENERAL EXCEPTION NOTICE – (GE10 17) AWARD OF CONTRACT FOR PROVISION OF CHOICE-BASED LETTINGS AND HOUSING OPTIONS IT SYSTEM

Please find attached a General Exception notice in respect of a decision to be taken by Councillor Jim Back, Portfolio Holder for Built Environment, to award a contract for the provision of a Choice-Based Lettings and Housing Options IT system.

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided 5 clear days have elapsed between publishing a General Exception notice and informing the Chairman of the relevant Scrutiny Committee, and the decision being taken.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a horizontal line.

Democratic Support Officer

ENCL

- 1 **GENERAL EXCEPTION NOTICE - (GE10) AWARD OF CONTRACT FOR PROVISION OF CHOICE-BASED LETTINGS AND HOUSING OPTIONS IT SYSTEM** (Pages 2-3)



DEMOCRATIC SUPPORT SECTION ONLY	
Decision No:	<u>GE10</u>
Publication Date:	<u>5/12/17</u>

General Exception

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Key Decision

A: Decision to be taken and by whom

Approval to award a contract for the provision of a Choice-Based Lettings and Housing Options IT system

Decision to be taken by Councillor Jim Back, Portfolio Holder for Built Environment

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions, but which must be taken by such a date that it is impracticable to defer the decision until 28 days after the next Notice is published.

B: Reasons why this Key Decision was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

Due to an oversight, this decision was not included in the Notice of Forthcoming Key Decisions. To adhere to the decision-making timetable for all of the councils involved, it is not practical to defer the decision.

C: List of documents submitted to the decision-maker

A report which will accompany the decision notice.

D: Part of the Constitution authorising the decision

Rule 15 (General Exception Procedure) of the Access to Information Procedure Rules (Part 4 – Rules of Procedure).

- Notice must be given in the first instance to the Chairman of the relevant Scrutiny Committee
- The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chairman of the relevant Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Chamber lobby), and the decision being taken.
- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

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